

# Children's Ministry Summer Internship

Alpharetta Presbyterian Church, Alpharetta Georgia

**Hours:** This position is 20 – 25 hours per week on average. General workweek is 4 days. 5-6 hours per day to be determined by supervisor.

**Supervision:** This position reports to Kristin Hicks, Director of Children's Ministry

## **Responsibilities:**

This internship is designed to give individuals an opportunity to deepen their faith and gain valuable experience in the area of faith formation and Christian education within children's ministry. The internship involves components in the areas of administrative, educational, relational, and theological work. The workweek will somewhat vary week to week and will include duties in the following areas:

1. Interns will assist in the planning, preparation and execution of Vacation Bible School, summer KinderWorship, and Club 45 outings.
2. Connect with young children and 4<sup>th</sup> and 5<sup>th</sup> graders during summer events.
3. Prepare materials for the upcoming Christian education school year.
4. Develop an understanding of current trends in Christian education and reformed faith formation.
5. Occasional administrative duties including answering phones, helping to prepare materials for Sunday worship, providing information to visitors.
6. Other duties as needed.

## **Internship details:**

Internship dates run from June 2, 2019 – July 27, 2019. Interns will be paid \$2000 for the 8 weeks. Applicants should be 18 years of age or older. All applicants will need to complete a background check.

## **Personal Qualities:**

1. Affirm a personal faith commitment to Jesus Christ.
2. Possess a desire to learn and expand your understanding of children's ministry.
3. Carry an energetic and enthusiastic attitude and a love for children.
4. Commit to team ministry and being a team player with other staff and volunteers.
5. High school diploma (some college experience preferred, but not required).
6. Some level of experience working with children.

**How to apply:** Interested applicants should submit their resume by email to Kristin Hicks, [kristin@alpharettapres.com](mailto:kristin@alpharettapres.com).