

## **APC Gathering Guidelines – Bells (recording in Sanctuary)**

All members must have a temperature less than 100.4 degrees Fahrenheit and must check their temperature within one hour prior to arriving at APC. Because this is an inside activity, APC reserves the right to check the temperature of all attendees upon arrival.

Any member with any of the following symptoms (or positive test) must stay at home:

- Fever
- Loss of sense of smell or taste
- Coughing
- Shortness of breath
- Flu-like symptoms
- Or if exposed to someone with the above symptoms or visited an area of increased outbreak in the past 14 days. (Not required if fully vaccinated)

Guidelines for music ministry:

- Music staff must have a listing of attendees prior to gathering at APC.
- Ensure HVAC is on constant fan for maximum air circulation.
- No more than 8 gathered to allow for audio/visual crew.
- If waiting outside APC to gain entrance, wait in cars or distance 6 feet apart with masks on.
- Wear a mask into the facility and leave on throughout the recording.
- Sign-in sheet required for contact tracing purposes (you'll see cups for clean pens/used pens)
- Limited use of restrooms
- Use sanitizer as needed and sanitize anything touched.
- No in-person rehearsal. Music sheets sent to individuals electronically to study prior to meeting for recording.
- No sharing of hymnals or music sheets - must bring your own.
- Should not meet in the bells room because of close quarters and inadequate ventilation.
- Distancing 6 feet between musicians. (Exception - members who live together)
- Record a few hymns/anthems every 2 - 3 weeks instead of once/week to verify everyone's well-being every 14 days.

Contingency: should anyone develop COVID-19 symptoms post-gathering, all attendees will be notified



## APC Gathering Guidelines – Bells (rehearsals)

All members must have a temperature less than 100.4 degrees Fahrenheit and must check their temperature within one hour prior to arriving at APC. Because this is an inside activity, APC reserves the right to check the temperature of all attendees upon arrival.

Any member with any of the following symptoms (or positive test) must stay at home:

- Fever
- Loss of sense of smell or taste
- Coughing
- Shortness of breath
- Flu-like symptoms
- Or if exposed to someone with the above symptoms or visited an area of increased outbreak in the past 14 days. (Not required if fully vaccinated)

Guidelines for music ministry:

- Music staff must have a listing of attendees prior to gathering at APC.
- Ensure HVAC is on constant fan for maximum air circulation.
- 6 to 10 people in total.
- Rehearsal will be kept to 30 minutes.
- If waiting outside APC to gain entrance, wait in cars or distance 6 feet apart with masks on.
- Wear a mask into the facility and leave on throughout the rehearsal.
- Sign-in sheet required for contact tracing purposes (you'll see cups for clean pens/used pens)
- Limited use of restrooms
- Practice good hygiene by washing hands and using sanitizers. (Bells players wear gloves.)
- No sharing of music sheets - bring your own.
- Do not meet in smaller rooms such as the Sunshine Room.
- Rehearse in Fellowship Hall or Sanctuary with outside doors open to introduce fresh air.
- Every player will have their own table, and all will be distanced at least 6 feet apart.
- All participants will be fully vaccinated so rehearsals will be once per week.

Contingency: should anyone develop COVID-19 symptoms post-gathering, all attendees will be notified

Music ministry reserves the right to pause at any time for safety concerns.

**Office:** please don't book either Fellowship Hall after 5:00 pm on Wednesdays or Sanctuary after 6:00 pm.



## APC Choir Guidelines (recording)

All choir members must have a temperature less than 100.4 degrees Fahrenheit and must check their temperature within one hour prior to arriving at APC. Because this is an inside activity, APC reserves the right to check the temperature of all attendees upon arrival.

Any member with any of the following symptoms (or positive test) must stay at home:

- Fever
- Loss of sense of smell or taste
- Coughing
- Shortness of breath
- Flu-like symptoms
- Or if exposed to someone with the above symptoms or visited an area of increased outbreak in the past 14 days. (Not required if fully vaccinated)

Guidelines for music ministry:

- Music staff must have a listing of attendees prior to gathering at APC.
- Ensure HVAC is on constant fan for maximum air circulation.
- No more than 4 singers in one gathering (or 6 if all singers are wearing masks).
- If waiting outside APC to gain entrance, wait in cars or distance 6 feet apart with masks on.
- Wear a mask into the facility and leave on when not singing (unless over 4 singers)
- Sign-in sheet required for contact tracing purposes (sanitize the pen)
- Limited use of restrooms
- Use sanitizer as needed and sanitize anything touched.
- No in-person rehearsal. Music sheets or hymns sent to individuals electronically to study prior to meeting for recording.
- No sharing of hymnals or music sheets - must bring your own.
- No meeting in the choir room.
- Microphones to minimize projection.
- Distancing 6 feet between singers. (Exception - choir members who live together)
- No singer facing another while singing.
- Record a few hymns/anthems every 2 - 3 weeks instead of once/week to verify everyone's well-being every 14 days.

Contingency: should anyone develop COVID-19 symptoms post-gathering, all attendees will be notified



## APC Choir Guidelines (rehearsals)

All choir members must have a temperature less than 100.4 degrees Fahrenheit and must check their temperature within one hour prior to arriving at APC. Because this is an inside activity, APC reserves the right to check the temperature of all attendees upon arrival.

Any member with any of the following symptoms (or positive test) must stay at home:

- Fever
- Loss of sense of smell or taste
- Coughing
- Shortness of breath
- Flu-like symptoms
- Or if exposed to someone with the above symptoms or visited an area of increased outbreak in the past 14 days. (Not required if fully vaccinated)

Guidelines for music ministry:

- Music staff must have a listing of attendees prior to gathering at APC.
- Ensure HVAC is on constant fan for maximum air circulation.
- Limit the gathering to up to 8 singers.
- If waiting outside APC to gain entrance, wait in cars or distance 6 feet apart with masks on.
- Wear a mask into the facility and leave on at all times.
- Singers' masks will be purchased for choir members to have a well-fitting 3-layer mask designed to allow for proper airflow for singing.
- Sign-in sheet required for contact tracing purposes.
- Limited use of restrooms.
- Practice good hygiene by washing hands and using sanitizers.
- No sharing of hymnals or music sheets - must bring your own.
- No meeting in the choir room.
- Rehearse in Fellowship Hall or Sanctuary with outside doors open to introduce fresh air.
- Start with 15-30 minutes in Fellowship Hall then 30 minutes in Sanctuary.
- Distancing at least 6 feet between and around singers. (Exception - choir members who live together)
- No singer facing another while singing.
- Rehearse every other week to verify everyone's well-being every 14 days – may be weekly if all are vaccinated.
- Zoom set-up so those at home may sing along while muted thus singing with voices in their range.

Contingency: should anyone develop COVID-19 symptoms post-gathering; all attendees will be notified.

Music ministry reserves the right to pause at any time for safety concerns.

**Office:** please do not book the Fellowship Hall after 5:00 pm or the Sanctuary after 6:00 pm on Wednesdays.

