



## Alpharetta Presbyterian Church (APC) Child and Youth Policies for Scout Volunteers

A. Approved Volunteers, working with children/youth, must be a registered volunteer with The Boy Scouts of America OR Girl Scouts and be at least 18 years old. All adult volunteers, with troops that are chartered by APC, wishing to work with children/youth **must complete the following 3 requirements. Requirements should be completed within 30 days of becoming a registered volunteer.**

1. **Criminal Background Check by APC-** Consent and apply to complete a criminal history and identification confirmation background check (initially upon becoming a BSA Registered Volunteer with a troop chartered through APC and **every 3 years** thereafter. **NOTE:** this is in addition to the BSA Background Check). The cost (\$22) of criminal history and identification confirmation shall be paid by the BSA volunteer during the online application entry process. If you have questions or need assistance, please work with your BSA unit leader. **TO COMPLETE YOUR BACKGROUND CHECK, go to this website:** <https://www.volunteerscreener.com/>. For Help use the [Volunteer Screening Process Help Document](#) to get started with your background check. **NOTE:** On Step 2, for "Organization" please select "**Alpharetta Presbyterian Church - Scouts of America**".
2. **APC Child Youth Safety Policies and Procedures-** Review APC's current [Child and Youth Safety Policies and Procedures](#) , **annually** and sign to confirm that you have reviewed it using the Volunteer Acknowledgement Form (below).
3. **Volunteer Acknowledgement Form-** Complete the [Volunteer Acknowledgement Form](#) **annually** (during the time of annual rechartering) or upon becoming a newly registered volunteer.

When these 3 requirements are satisfactorily completed, the volunteer's name will be submitted to APC's Session and, if approved, will become an Approved Volunteer. Group leaders (Scout Master or Committee Chair) will be responsible for ensuring that all of their adult volunteers have met APC's three Child-Youth Safety requirements.

B. APC Chartered Units of Boy Scouts of America (BSA) shall comply with the adult volunteer screening, two-deep leadership, adequate supervision, tour permits, event transportation, pickup and drop-off, bathroom use, and all other youth protection guidelines of the BSA.

C. Maintenance of current Youth Protection Certification through the BSA specifically meets the APC Annual online or in-person training requirement of this policy.

D. A Scout adult volunteer should never be alone with children/youth.

**SCHEDULING:** To reserve any additional inside or outside meeting space, please complete the [APC Facility Use Form](#) and return it to the office at [office@alpharettapres.com](mailto:office@alpharettapres.com) for approval. Also, please let the office know when you will not be using a regularly scheduled meeting room (holidays, camping off-site, etc.).

**QUESTIONS:** If you have any questions regarding APC's Child and Youth Safety Policy and Procedures as it pertains to troops chartered by APC please contact the office at [Office@alpharettapres.com](mailto:Office@alpharettapres.com)